

**Elwood Fire Protection District  
Board of Trustees Regular Meeting Minutes  
Thursday, December 19, 2024**

1. Pledge of Allegiance: The Board stood and recited the Pledge of Allegiance.
2. Call to Order: The meeting was called to order by President Bertucci at 9:00 a.m. at 309 W. Mississippi Street, Elwood, IL 60421.
3. Roll Call:  
Present: President Allan Bertucci, Treasurer Colleen Prieboy, and Secretary Patricia Vinsel.  
Also Present: Fire Chief Christopher Locacius, Deputy Chief Jasen Melahn, Captain Carl Hunter, Captain Brandon Pfizenmaier, Lieutenant Justin Lorand, Lieutenant Tyler Jenco, Executive Assistant Jill Deaville, Administrative Assistant Clare McKinney, and Attorney John Motylinski. James Howard with Government Accounting attended via Zoom.
4. Public Comment (Limit 3 minutes): None
5. Approval of November 21, 2024, Regular Meeting Minutes: A motion was made by Prieboy and seconded by Bertucci to approve the minutes as written. All in favor: Aye 3, Nay 0, Absent 0. Motion carried.
6. Financial Report by Government Accounting, Approval of Bills: The Financial Report was presented by Howard of Government Accounting. A motion was made by Bertucci and seconded by Vinsel to approve the Financial Report. All in favor: Aye 3, Nay 0, Absent 0. Motion carried. Approval of Bills: A motion was made by Bertucci and seconded by Vinsel to approve the Bills. All in favor: Aye 3, Nay 0, Absent 0. Motion carried.
7. Officers & Attorney's Reports: Reports presented by Locacius, Melahn, Hunter, Pfizenmaier, Lorand, Jenco, and Motylinski.
8. Old Business: None.
9. New Business:
  - a. Discussion / Possible Action on Updating the Chain of Command Policy # 100-01: A motion was made by Bertucci and seconded by Prieboy to update Policy # 100-01. All in favor: Aye 3, Nay 0, Absent 0. Motion Carried
  - b. Discussion / Possible Action on the Intergovernmental Agreement with the Village of Elwood (Drone Purchase): A motion was made by Bertucci and seconded by Vinsel to approve the Intergovernmental Agreement Between the Village of Elwood and the Elwood Fire Protection District Concerning Drone Purchase, Maintenance, and Use. All in favor: Aye 3, Nay 0, Absent 0. Motion Carried.
  - c. Discussion / Possible Action on Kitchen / Dayroom Vestibule Door: A motion was made by Bertucci and seconded by Prieboy to approve the addition of the Vestibule Door as quoted by Laub Construction not to exceed \$15,000 and to give Locacius authority to execute necessary documentation. All in favor: Aye 3, Nay 0, Absent 0. Motion carried.
  - d. Discussion / Possible Action on Surplus Equipment: None
  - e. Review Correspondence: Donation from Renetta Bridge.
  - f. Other New Business: 2 bids are out for replacement vehicles for 618 and 610.
11. Closed Session: None

12. Adjournment: A motion was made by Bertucci and seconded by Vinsel to adjourn the meeting at 9:32 a.m. The motion carried with a unanimous voice vote.

Respectfully Submitted   
Board Secretary