

**Elwood Fire Protection District
Board of Trustees Special Meeting Minutes
Tuesday, June 4, 2024**

1. Pledge of Allegiance: The Board stood and recited the Pledge of Allegiance.
2. Call to Order: The meeting was called to order at 4:00 p.m. at 309 West Mississippi Street, Elwood, IL 60421.
3. Roll Call:
Present: President Allan Bertucci, Treasurer Colleen Prieboy, Secretary Patricia Vinsel.
Also Present: Fire Chief Christopher Locacius, Deputy Chief Jasen Melahn, Captain Brandon Pfizenmaier, Captain Raymond Sebastian, Lieutenant Justin Lorand, Firefighter Josh Melahn, Executive Assistant Jill Deaville, and Attorney John Motylinski.
James Howard with Government Accounting attended via zoom.
4. Training Tower Presentation by Training Tower Committee: A training tower presentation was given by Locacius explaining the many benefits a training tower can offer. Locacius showed the possible location and a timeline for the construction of the tower. DC Melahn discussed FF retention, community involvement, updated technology, and training needs. Sebastian discussed the need for training for our low frequency calls i.e. fires, search & rescue, high heat, and confined space. Pfizenmaier discussed the monotony of current training. The new tower's walls can be moved so FFs cannot memorize the layout thus eliminating monotony. Lorand and FF Melahn discussed the trust it could build within our own crew and also neighboring crews because live training builds confidence in each other's abilities.
5. Financial Forecast / Capital Plan Presentation by James Howard: The Financial Forecast and Capital Plan were presented by Howard via zoom. Howard is confident, even with conservative calculations, that the district's capital plan is achievable without breaking our 40% Fund Balance Policy and with everything being paid off by 2032.
6. Public Comment (Limit 3 minutes): None
7. New Business:
 - a. Discussion Concerning Financial Forecast / Capital Plan: Discussed the Financial Forecast and Capital Plan.
 - b. Discussion / Possible Action on an Ambulance Purchase: Discussed the lead times for an ambulance and quotation # PF01174 from Foster Coach Sales, Inc. A motion was made by Prieboy and seconded by Bertucci to purchase the ambulance as quoted and not to exceed \$425,000, and to authorize Locacius sign the necessary paperwork. All in favor: Aye 3, Nay 0, Absent 0. Motion carried.
 - c. Discussion / Possible Action of Training Tower Purchase: Discussed the training tower. A motion was made by Bertucci and seconded by Vinsel to approve soil testing at the proposed location and to meet with the Village of Elwood to discuss their requirements for the training tower. All in favor: Aye 3, Nay 0, Absent 0. Motion carried.
 - d. Discussion / Possible Action concerning payments to accessory building subcontractors: A motion was made by Bertucci and seconded by Prieboy to approve the following payments: Low Voltage Solutions, Inc. \$22,950; Complete Temperature Systems \$33,689; Concrete by Wagner, Inc. \$37,185; and Chicago Flooring Solutions \$54,250 totaling to \$148,074. All in favor: Aye 3, Nay 0, Absent 0. Motion carried.

- e. Discussion / Possible Action on Surplus Equipment: After a brief discussion, a motion was made Priebay and seconded by Bertucci to surplus 619 and authorize Locacius to list it for sale. All in favor: Aye 3, Nay 0, Absent 0. Motion carried.
 - f. Other New Business: None
8. Closed Session: None
9. Adjournment: A motion was made by Bertucci seconded by Vinsel to adjourn the meeting at 5:41 pm. The motion carried with a unanimous voice vote.

Respectfully Submitted Patricia Vinsel
Board Secretary