

**Elwood Fire Protection District
Board of Trustees Regular Meeting Minutes
Thursday, October 19, 2023**

1. Pledge of Allegiance: The Board stood and recited the Pledge of Allegiance.
2. Call to Order: The meeting was called to order at 9:00 a.m. at 309 West Mississippi Street, Elwood, IL 60421, by President Bertucci.
3. Roll Call:
Present: President Allan Bertucci, Treasurer Colleen Prieboy, Secretary Patricia Vinsel.
Also Present: Chief Christopher Locacius, Captain Brandon Pfizenmaier, Lieutenant Tyler Jenco, Administrative Assistant Jill Deaville, Administrative Assistant Clare McKinney, Attorney John Motylinski, James Howard with Government Accounting, and Jake McLaughlin with FGMA.
4. Public Comment (Limit 3 minutes): None
5. Special Presentation – James Howard 2024 Budget and 2023 Levy Presentation to the Board: Howard presented the proposed 2024 Budget and 2023 Levy.
6. Approval of September 21, 2023, Regular Meeting Minutes: A motion was made by Prieboy and seconded by Vinsel to approve the minutes as written. All in favor: Aye 3, Nay 0, Absent 0. Motion carried.
7. Financial Report by Government Accounting, Approval of Bills: The Financial Report was presented by Howard of Government Accounting. After a brief discussion, a motion to approve the financial report as presented was made by Prieboy and seconded by Bertucci. All in favor: Aye 3, Nay 0, Absent 0. Motion carried. Approval of Bills: A motion was made by Bertucci and seconded by Vinsel to approve the bills. All in favor: Aye 3, Nay 0, Absent 0. Motion carried.
8. Officers & Attorney's Reports: Reports presented by Locacius, Pfizenmaier, and Motylinski.
9. Old Business:
 - a. Discussion / Possible Action on Accessory Building: Jake McLaughlin discussed the current state of the Reserve Building construction. Major concerns at this point include the omission of the repel bar, lack of site restoration, plumbing incompleteness in the shower stalls, the missing floor in the west bathroom, and the damaged footing that was to be repaired before the epoxy coating was applied, concrete repairs (the main drive, sidewalk, and curbs), landscaping and drainage repair. Discussed options for action. A motion was made by Bertucci and seconded by Vinsel to employ Attorney Motylinski to compose a letter to Western Surety and to give Locacius authority to execute related documents and make related decisions regarding this matter. All in favor: Aye 3, Nay 0, Absent 0. Motion carried.
 - b. Other Unfinished Business: None.

10. New Business:

- a. Discussion / Possible Action on the Incentive Program: After discussion, a motion was made by Prieboy and was seconded by Bertucci to approve the incentive program as presented by Locacius. All in Favor: Aye: 3 Nay 0. Absent 0. Motion carried.
- b. Discussion / Possible Action on the 2024 Meeting Schedule: A motion was made by Prieboy and was seconded by Vinsel to approve the 2024 Meeting Schedule as presented. All in Favor: Aye: 3 Nay 0. Absent 0. Motion carried.
- c. Discussion / Possible Action Executive & Administrative Assistants' Benefits for 2024:
A motion was made by Vinsel and was seconded by Bertucci to approve Executive & Administrative Assistants' Benefits for 2024 as presented. All in Favor: Aye: 3 Nay 0. Absent 0. Motion carried.
- d. Discussion / Possible Action on Termination of the Paramedic Billing Services Contract: After discussion, a motion was made by Bertucci and seconded by Vinsel to give the Paramedic Billing Services a 60 day notice to terminate the contract. All in Favor: Aye: 3 Nay 0. Absent 0. Motion carried.
- e. Discussion / Possible Action on EMS MC EMS Billing Service Contract: After discussion, a motion was made by Vinsel and seconded by Bertucci to enter into a contract with EMS MC EMS Billing Service and to give Locacius authority to execute related documents pending attorney review. All in favor: Aye 3, Nay 0, Absent 0. Motion carried.
- f. Discussion / Possible Action on Fire Recovery Fire Billing Service Contract: After discussion, a motion was made by Bertucci and seconded by Vinsel to enter into a contract with Fire Recovery Fire Billing Service Contract and to give Locacius authority to execute related documents pending attorney review. All in favor: Aye 3, Nay 0, Absent 0. Motion carried.
- g. Discussion / Possible Action on Surplus Equipment: None
- a. Review Correspondence: Pension Levy Letter, Wilmington Park District thank you email, Bertucci thank you card, City of Joliet Notice of Annexation, Foreign Fire Insurance letter of check disbursement, Midewin thank you e-card, Will County Habitat for Humanity Groundbreaking Ceremony Notice.
- h. Other New Business: None. Chief Locacius discussed the water main break that occurred on Friday 10/13/23. A motion to authorize Locacius to repair the water main break and declare it an emergency repair was made by Prieboy and Seconded by Vinsel. All in favor: Aye 3, Nay 0, Absent 0.

11. Closed Session: None

12. Adjournment: A motion was made by Bertucci and seconded by Vinsel to adjourn the meeting at 11:11 a.m. The motion carried with a unanimous voice vote.

Respectfully Submitted Patricia Vinsel
Board Secretary