



ELWOOD FIRE PROTECTION DISTRICT

309 W. Mississippi St., Elwood, Illinois 60421

District Board President
Allan Bertucci

District Board Secretary
Patty Vinsel

District Board Treasurer
Colleen Prieboy

Notice of a Regular Meeting

The Elwood Fire Protection District Board of Trustees will conduct a meeting on
Thursday, September 21, 2023, at 9:00 AM
in the Elwood Fire Protection District located at 309 W. Mississippi St. Elwood, IL 60421
for the purposes set forth in the following agenda:

AGENDA

1. Pledge of Allegiance
2. Call to Order
3. Roll Call
4. Public Comment (Limit 3 minutes)
5. Approval of August 23, 2023, Regular Meeting Minutes
6. Financial Report by Government Accounting, Approval of Bills
7. Officers & Attorney Reports
8. Old Business
 - a. Discussion / Possible Action on Accessory Building
 - b. Discussion / Possible Action on an Appointment to the Pension Board
 - c. Other Unfinished Business
9. New Business:
 - a. Discussion / Possible Action on Ordinance No. 09212023 An Ordinance Establishing the Offices of Executive Assistant, Administrative Assistant, and Office Assistant
 - b. Discussion / Possible Action on Operations Manual 100-16 Executive Assistant Job Description, 100-17 Administrative Assistant Job Description, and 100-18 Office Assistant Job Description
 - c. Discussion / Possible Action on the Organizational Chart
 - d. Discussion / Possible Action on Ordinance No. 09212023B An Ordinance Electing Participation in the Illinois Municipal Retirement Fund
 - e. Discussion / Possible Action on Resolution No. 09212023 A Resolution Appointing an Authorized Agent for IMRF
 - f. Discussion / Possible Action on Risk Care Management Policy 100-37
 - g. Discussion / Possible Action on Account Signers for First Bank of Manhattan
 - h. Discussion / Possible Action on an Ambulance Purchase
 - i. Discussion / Possible Action on Image Trend
 - j. Discussion / Possible Action on Surplus Equipment
 - k. Review Correspondence
 - l. Other New Business
10. Closed Session
11. Adjournment