

**Elwood Fire Protection District
Board of Trustees Regular Meeting Minutes
Thursday, June 20, 2024**

1. Pledge of Allegiance: The Board stood and recited the Pledge of Allegiance.
2. Call to Order: The meeting was called to order at 9:00 a.m. at 309 West Mississippi Street, Elwood, IL 60421.
3. Roll Call:
Present: President Allan Bertucci, Treasurer Colleen Prieboy, Secretary Patricia Vinsel.
Also Present: Fire Chief Christopher Locacius, Deputy Chief Jasen Melahn, Captain Brandon Pfizenmaier, Lieutenant Nick George, Executive Assistant Jill Deaville, Administrative Assistant Clare McKinney, and Attorney John Motylinski. James Howard with Government Accounting attended via Zoom.
4. Public Comment (Limit 3 minutes): None
5. Approval of May 16, 2024, Regular Meeting Minutes: A motion was made by Prieboy and seconded by Vinsel to approve the minutes as written. All in favor: Aye 3, Nay 0, Absent 0. Motion carried.
Approval of June 4, 2024, Special Meeting Minutes: A motion was made by Prieboy and seconded by Vinsel to approve the minutes as written. All in favor: Aye 3, Nay 0, Absent 0. Motion carried.
6. Financial Report by Government Accounting, Approval of Bills: The Financial Report was presented by Howard of Government Accounting. A motion was made by Prieboy and seconded by Vinsel to approve the Financial Report. All in favor: Aye 3, Nay 0, Absent 0. Motion carried. Approval of Bills: A motion was made by Bertucci and seconded by Prieboy to approve the Bills. All in favor: Aye 3, Nay 0, Absent 0. Motion carried.
7. Officers & Attorney's Reports: Reports presented by Locacius, Melahn, Pfizenmaier, George, and Motylinski.
8. Old Business:
 - a. Discussion / Possible Action on Accessory Building: Laub Construction did a walk through and will provide a detailed scope of work to finish the Reserve Bays to include the additional items to fix current problems.
 - b. Discussion / Possible Action on Tender Agreement with Western Surety: Discussed the draft Tender Agreement with Western Surety.
 - c. Discussion / Possible Action on Completion Contract with Laub Construction, Inc.: Discussed the draft Completion Contract with Laub Construction, Inc.
 - d. Other Unfinished Business: None.
9. New Business:
 - a. Discussion / Possible Action on Window Replacement Bids: After discussion, a motion was made by Prieboy and seconded by Vinsel to award the C.A.D. bid not to exceed \$28,000 and to give Locacius authority to execute any necessary documents. All in favor: Aye 3, Nay 0, Absent 0. Motion carried.

- b. Discussion/ Possible Action on Attendance of the Image Trend Connect Conference: A motion was made by Bertucci and seconded by Prieboy to approve attendance of the Image Trend Connect Conference with accommodations and per diem for Melahn. All in favor: Aye 3, Nay 0, Absent 0. Motion carried.
 - c. Discussion / Possible Action on Contract for the Fire Chief: A motion to approve the contract for Fire Chief Chris Locacius as presented was made by Prieboy and seconded by Vinsel. All in favor: Aye 3, Nay 0, Absent 0. Motion carried.
 - d. Discussion / Possible Action on Contract for the Deputy Fire Chief: A motion to approve the contract for Deputy Fire Chief Jasen Melahn as presented was made by Bertucci and seconded by Vinsel. All in favor: Aye 3, Nay 0, Absent 0. Motion carried.
 - e. Discussion / Possible Action on Surplus Equipment: None
 - f. Other New Business: Discussed window stickers, possible future PubEd programs, knox boxes, and PermHaz forms for Wescom.
 - g. Review Correspondence: Clearwater grant, Exxon grant.
10. Closed Session: A motion was made by Prieboy and seconded by Bertucci to enter into closed session to discuss personnel at 9:56am. All in favor: Aye 3, Nay 0, Absent 0. Motion carried.

The board resumed open session at 10:48am.

11. Adjournment: A motion was made by Vinsel seconded by Prieboy to adjourn the meeting at 11:10 a.m. The motion carried with a unanimous voice vote.

Respectfully Submitted Patricia Vinsel
Board Secretary