

**Elwood Fire Protection District  
Board of Trustees Regular Meeting Minutes  
Thursday February 16, 2023**

1. Call to Order: Meeting called to order at 9:02 a.m. at 309 West Mississippi Street, Elwood, IL 60421, by President Norman Fanning.
2. Pledge of Allegiance: The Board stood and recited the Pledge of Allegiance.
3. Special Presentation – James Howard Combined Funding Schedule for Capital Plan: James Howard presented the proposed EFPD Capital Improvement Funding Plan 2023.
4. Roll Call:  
Present: President Norman Fanning, Secretary Patricia Vinsel (departed at 10:05am), Treasurer Colleen Prieboy.  
  
Also Present: Chief Christopher Locacius, Deputy Chief Jasen Melahn, Comptroller Sharon Delehanty, Administrative Assistant Jill Deaville, Attorney John Motylinski, Accountant James Howard, Captain Brandon Pfizenmaier, Lieutenant Justin Lorand; from Integral Construction: Chris Osinski, Ken Kloska, and Sean Foss; from FGMA Jake McLaughlin and Jason Estes.
5. Public Comment (Limit 3 minutes): None
6. Approval of January 19, 2023, District Board of Trustees Regular Meeting Minutes: Motion made by Vinsel and seconded by Fanning to approve the minutes as written. Motion carried unanimously by voice vote.
7. Financial Report, Approval of Bills, and Government Accounting: Financial Report presented by James Howard. After a brief discussion, a motion to approve the financial report as presented was made by Prieboy and seconded by Fanning. All in favor: Aye 3, Nay 0, Absent 0. Motion carried.  
Approval of Bills: A motion was made by Fanning and seconded by Prieboy to approve the bills. All in favor: Aye 3, Nay 0, Absent 0. Motion carried.
8. Chiefs' & Attorney's Reports: Reports presented by Chief Locacius, Deputy Chief Melahn, Captain Pfizenmaier, Lieutenant Lorand (Lieutenant's Report and EMS Report), and Attorney Motylinski.
9. Old Business:
  - a. Discussion / Possible Action on Accessory Building: The Board heard discussion at the Owner, Architect, Contractor (OAC) meeting regarding the Accessory Building Construction. After a discussion, a motion was made to approve COR #16 was made by Prieboy and seconded by Fanning. All in favor Aye 2, Nay 0, Absent 1. Motion carried.
  - b. Discussion / Possible Action on Elwood FPD Board of Trustees Policy Manual: Motion made by Prieboy and seconded by Vinsel to approve the Elwood FPD Board of Trustees Manual. All in favor: Aye 3, Nay 0, Absent 0. Motion carried
  - c. Other Unfinished Business - None
10. New Business:
  - a. Discussion / Possible Action on Elwood FPD Mission Statement: Motion made by Vinsel and seconded by Prieboy to approve the Elwood FPD Mission Statement. All in favor: Aye 3, Nay 0, Absent 0. Motion carried.

- b. Discussion / Possible Action on Elwood FPD Combined Funding Schedule for Capital Plan:  
Motion to approve capital improvement made by Prieboy and seconded by Vinsel. All in favor: Aye 3, Nay 0, Absent 0. Motion carried.
- c. Discussion / Possible Action on Nine (9) Sets of Turn Out Gear (Bunker Coat and Pants):  
Motion to approve ordering 9 Sets for Turn Out Gear made by Fanning and seconded by Prieboy. All in favor: Aye 3, Nay 0, Absent 0. Motion carried.
- d. Discussion / Possible Action on Surplus Equipment: No surplus equipment
- e. Review of Correspondence: No correspondence
- f. Other New Business: No other new business

11. Closed Session: None

12. Adjournment: A motion was made by Prieboy and seconded by Fanning to adjourn the meeting at 11:25 am. Motion carried with unanimous voice vote.

Respectfully Submitted Colleen Prieboy  
Board Secretary